

SAINTFIELD HIGH SCHOOL



ANNUAL REPORT OF THE BOARD OF GOVERNORS (Academic Year 2017 - 18)

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FOREWORD

On behalf of the Board of Governors I wish to acknowledge another very successful year at Saintfield High School. At the very heart of our school are the pupils; the ethos of this school is about providing each pupil with the opportunity to excel and achieve their own unique form of “individual excellence”.

This central ethos was clearly and significantly acknowledged by an ETI inspection in June 2018, with a Sustaining School Improvement inspection. Both this and our Vision Statement for 2017/2029 highlighting our effective care as a community focused school were awarded the highest classification available.

These very positive comments awarded by the inspectorate is clearly an endorsement of the commitment and dedication and professionalism of all the staff including management, teachers, classroom assistants, office and ancillary staff. Further evidence of this is the excellent results of the GCSE examinations which are recorded elsewhere in this report.

A measurement of the success and popularity of the school is evident by the consistent demand for places from prospective pupils. We regularly lobby the Education Authority to increase capacity so that parents who wish to have their children educated at Saintfield High School can do so.

Mrs Irwin retired in June 2018 as Head of the Physical Education Department after 29 years of service. We wish her a long and happy retirement. Throughout the year a significant number of staff accepted increased responsibility as Head of Departments.

This year brought an end to the tenure of Rev James Hyndman, Mrs Janet Gribben, Mrs Alexis Fraeser and Mrs Gail Burgess as members of the Board of Governors. We thank them for their valuable contribution to the school. We gratefully acknowledge the continued contribution of the PTA to the wellbeing of Saintfield High School.

May the school know every success in the year ahead.

W J Dick
Chairman



MEMBERSHIP OF THE BOARD OF GOVERNORS: Sept. 2017 – Jun 2018

Mr W J Dick	Chairman
Mr S W Carlisle	Vice-Chairman, Representative E A, South Eastern Region
Mrs G Burgess	Parents' Representative
Mr L Fergus	Transferors' Representative
Mrs A Fraser	Parents' Representative
Mrs J Gribbon	Transferors' Representative
Mr J Megraw	Transferors' Representative
Miss A Mullen	Teachers' Representative
Rev J Hyndman	Transferors' Representative
Miss S-L Hynds	Secretary Principal (non-voting)

GOVERNORS' MEETINGS (September 2017 – June 2018)

(It is only possible to briefly outline the key issues discussed at each meeting)

20 September 2017	Admissions Criteria
	Finance
	GCSE Results Analysis 2017
	Report on Salaries and Appointments Sub-committee meetings
	School Development Plan 2017-2020
	Staffing

4 th December 2017	Staffing for 2018-2019

28 February 2018	Finance
	Inspection & Self-Evaluation Framework for Governance ISEF
	Open Evening 2018
	Report meeting 4 th December 2017
	Report on Salaries and Appointments Sub-committee meetings
	School Improvement Plan 2017 - 2020
	Staffing

18 June 2018	Finance
	Health & Safety
	Inspection & Self-Evaluation Framework for Governance
	Reconstitution of Board of Governors
	Report from Sustaining Improvement Inspection 13 th & 14 th June 2018
	Report on Salaries and Appointments Sub-committee meetings
	Staffing
	Training for Governors

SUB-COMMITTEE MEETINGS

The following sub-committees met as required throughout the year:

- Salaries and Appointments
- Admissions

FINANCE

There are three main sources of income:

A Education Authority funding. B School Fund. C PTA contributions.

A Education Authority Funding

This expenditure was made up of two parts:

- (i) A formula costing which was the school's delegated budget and in 2017 – 2018 was £1,562,812. This was used directly by the Board of Governors to run the school. It was used to pay salaries of teaching and non-teaching staff, maintenance and running costs of buildings and grounds and to purchase books, furniture and equipment.
- (ii) A non-formula costing of items paid for directly by the Education Authority - South Eastern. These items included central maintenance, rates, education reform initiatives and some substitute teacher costs.

B School Fund

The School Fund is made up of profits from the school shop and voluntary contributions by the parents of pupils at the beginning of each school year. For the school year August 2017 - July 2018 pupil contributions amounted to £7,053.00.

The main purpose of this fund is for financing of extra-curricular pupil activities. It also covers the running cost of the school's minibus which in 2017 – 2018 amounted to £2,039.42. The minibus allows pupils to be taken to sporting events, educational visits, Duke of Edinburgh's Award expeditions and theatre visits.

C PTA Account

The PTA Account at the end of July 2018 was £5,960.79.

The Governors would like to take this opportunity to express their gratitude to an energetic and enthusiastic Parent Teacher Association who's Chairperson and Committee Members have been most supportive of the school and pupil welfare.



**Study for Success
2017**

Curriculum with Assessment Achievements 2017/2018 and

Senior School Provision for 2018/2019

Curriculum with Assessment Team

The study for success team has been led by Mrs Jackson since January 2018. The following has been the main priorities for the team as part of the whole school targets:

1. To review whole school/departmental/team strategies for identifying and addressing underachievement at both Key Stage Three and Key Stage Four, including the addition of a pastoral dimension to the 'Pupil Alert' system and the move to report information electronically.
2. To review whole-school/Departmental strategies to ensure there is no variation in standards across individual subjects at both Key Stage Three and Key Stage Four.
3. To consistently raise the percentage of pupils achieving 5 or more GCSE grades at A*-C and the percentage of pupils achieving 5 or more GCSE grades at A*-C including English and Mathematics.
4. To review the use of whole-school diagnostic and benchmarking tests to ensure a more comprehensive programme connecting academic and pastoral strategies,
5. To review how pupil's academic progress in Years 8-10 is benchmarked with regard to reporting to parents and/or carers – the development of specific targets across departments to support learning.
6. To review and further develop the school's processes and procedures for tracking pupils' progress, at departmental level and whole-school level.
7. To consistently ensure that the Key Stage Four curriculum provision effectively meets the needs of all pupils, maximising individual potential, through annual review of Year 10 options procedures – in line with Entitlement Framework requirements and taking into consideration SEN/gender/FSME/pupil well-being.

Academic year 2018/2019:

- New personalised target for Year 8 reports in each subject based on English, Maths and CAT testing.
- Following staff questionnaire input assessments for junior and senior school were reduced to 4. Emphasis to be placed on 'Assessment Weeks' for both junior and senior school through the use of special assemblies and parent mail.
- Pupil Alert System was re-named as 'Pupil Progress Check' to be carried out after each senior school assessment.
- Analysis of Pupil Progress Check led to target sheets being issued to pupils not on target and Mrs Bradley and Mrs Jackson holding parental meetings for those pupils identified in 3 subjects or more.

- The Pupil Progress Check works alongside input from Form Teachers, Heads of School (Pastoral), Subject Teachers and careers.
- Year 10 Options evening had a new format as this was taking place in the afternoon and not night as in previous years.
- The Year 10 options booklet was revised and material was distributed to pupils by way of a special assembly. Mr Cousins, career adviser participated in both the assembly and the parents' afternoon.
- Instead of a subject fair staff displayed their subject materials beside their interview tables. Teachers gave very positive feedback for the new arrangement.
- Year 11 and Year 12 pupils talked to Year 10 pupils on the morning of the parents' consultation. This proved to be a very positive experience for the Year 10 pupils.
- Members of the Study for Success Team were involved in the interview process (Mrs Elliot, Mrs Bradley and myself) to guide the Year 10 pupils to choose subjects to match their aptitude, ability and interest.

Targets for the academic year 2018/2019:

- Review of whole school assessment procedures. Communication of procedures to staff, pupils and parents/carers. Monitoring and evaluating of assessment procedures.
- Analysis of diagnostic testing (PTE, PTM and CAT) and feedback to staff. Communication with parents/carers about diagnostic testing.
- Pupil Progress Check' implementation and refinement. Communication with pupils, parents/carers.
- Annual review of Year 10 options procedures.

Mrs Jackson

Study for Success Coordinator

2019

STAFFING

Staffing for the School comprised the Principal, three Senior Teachers, sixteen full-time permanent teachers, two temporary full-time teachers, three part-time permanent teachers and eleven Classroom Assistants. Non-Teaching staff included one Secretary, one full-time Bursar, two full-time and one part-time Clerical Assistants, two full-time and one part-time Technicians supporting the work of the Science, Home Economics and I.C.T. Departments. The School also employed one full-time Building Supervisor, **one part-time Building Supervisor**, six cleaning staff and one Lunchtime Supervisor.

SPECIAL EDUCATIONAL NEEDS

Saintfield High School currently has 127 pupils placed on Stages 1-5 of the Code of Practice for Special Educational Needs. This is equivalent to 33.4% of the total number of pupils who attend Saintfield High School.

There are currently forty-two pupils with a Statement of Educational Need. Their special needs include Mild and Moderate Learning Difficulties in literacy and/or numeracy, Specific Learning Difficulties/Dyslexia, Dyscalculia, Social, Emotional and Behavioural Difficulties, Speech and Language Difficulties, Autistic Spectrum Disorder, Attention Deficit Disorder/Attention Deficit Hyperactivity Disorder, Multi-Sensory Impairment, Diabetes, Epilepsy, Complex Medical Needs and Other Medical Conditions/Syndromes.

In year 8 we have two pupils with moderate learning difficulties, fourteen pupils with mild learning difficulties and one pupil with cognitive and learning difficulties in either literacy or numeracy or both. There are nine pupils in year 8 with a specific learning difficulty/dyslexia. Extra tuition is given in the form of in-class support and short-term withdrawal lessons in English and Mathematics.

Regular diagnostic testing ensures that each child is progressing at his/her own pace. This support continues, where needed, throughout Years 9, 10, 11 and 12.

The Special Needs support team consists of eleven teachers and fifteen classroom assistants. The Mathematics department are timetabled to support each other, in addition to support by five other teachers. The English department are timetabled to support each other. The fifteen classroom assistants work with thirty-seven of our Statemented pupils offering support and guidance in accordance with the targets agreed in the Individual Educational Plans.

CHILD PROTECTION

As is required the School must present a report to the Board of Governors on the Child Protection provision, academic year 2017 – 2018.

Pastoral welfare of every child within the School remains central to the ethos and values of the School. Saintfield High School boasts a successful pastoral system where policies and procedures form an active and integral aspect of the school day.

The School continues to adhere to the policies and procedures within child protection legislation. As is required, the School's response to child protection is reviewed annually; modifications and amendments are made accordingly. The child protection policies for teaching staff, Non-Teaching staff and parents have been updated to reflect change of key personnel involved in Child Protection, notably Mrs S Convill (Deputy Designated Teacher), Mrs R Elliott (Head of Junior School/SENCO) and Mrs V Derby (Vice Principal). These were distributed to all members of staff in June 2018 and placed on the school website for parental consultation.

Staff

- Mrs R Bradley is Designated Teacher for Child Protection. Mrs S Convill became Deputy Designated Teacher in October 2017, taking over from Miss Sarah Lucy Hynds.
- Voluntary workers (e.g. music tutors) continue to undergo vetting and clearance through the PSNI/Access NI.
- Child Protection Training was given to all teaching, Non-Teaching staff and canteen staff on 25 August 2017. A register of attendance is maintained by Designated Teacher.
- In October 2006, it was announced by the Education Minister that a £1.7 million funding package had been awarded to provide independent counselling for every post primary school in Northern Ireland. Currently North Down Family Works visit Saintfield High School every Wednesday. Our present Counsellor is Ms Victoria Gardiner, who replaced Mrs Laura Brown at the beginning of Term 3. Feedback from pupils availing of the service has been very positive and, Mrs E Irwin, as key contact within school in her role as school counsellor, has found the service Ms Brown/Gardiner has provided to be excellent. The Drop in Service continues to widely used by pupils who would prefer to access the counsellor as and when they need support. All pastoral form tutor boards, including CP information boards, include an information leaflet on school counsellor.

Pupils

- Child Protection Register – there are no pupils currently on the Child Protection Register. Upon enrolment, one Year 8 pupil was in the CPR, but was later removed from it - 21 September 2017.
- School has three pupils enrolled presently as 'Looked-After Children'.
- 13 pupils receiving social services support.
- Social work involvement has closed for 10 pupils.
- North Down Family Works – 26 pupils have availed of the service over the course of the academic year. Support given for issues relating to anger, anxiety, behaviour, family, relationships with peers, self-worth, social media and stress.

Pastoral – Preventative education programme

- **31st August/1st September** – Year 8/Year 11 Induction programme - an introduction to the expectations of Year 8 and Senior School.
- **Thursday 7th September** – Year 11 Induction Evening.
- **Tuesday 12th September**- Year 8 Parental Training afternoon.
- **Monday 25th September** - Year 8 pupils visited the Translink Safety Bus. This was a very worthwhile experience for the pupils in educating them about the importance of Road Safety and appropriate behaviour on the bus.
- **Tuesday 26th September** - training took place for all Prefects in the Lecture Theatre. The training centred on the roles and responsibilities of a prefect and how a prefect can contribute to the life of the school.
- **Monday 2nd October** – PSNI Internet Training for all pupils/ staff and parents/carers.
- **Tuesday 10th October** – World Mental Health Day (Interdepartmental approach).
- Wednesday 18th October – as Halloween approached PSNI/Fire Brigade training on fire safety for all pupils.
- **Thursday 19 October** - Year 12 Health and Social Care class workshop with Action Mental Health - Saintfield Library.
- **Thursday 9th November** – Year 10 Alcohol Awareness programme delivered by SOS NI – session 1.
- **13th-17th November** – anti-bullying workshops and poster competition.
- **Wednesday 6th December** – Substance Abuse Training delivered by the PSNI to Years 11 and 12.
- **Wednesday 7 February** – Love for Life presentations to Years 10 & 12, in line with school’s RSE provision.
- **Monday 26th February** – “Guns ‘n’ Knives Ruin Lives” – Shared education programme, hosted by St Patricks Grammar School, Downpatrick to Year 12 pupils on the risks associated with knife and gun crime.
- **February/March 2018** – Year 9 and 11 Mental Health programmes.
- **Thursday 8th February** – Alcohol Awareness Project, session 2 – Year 10 pupils.
- **Tuesday 6th March** - Suicide Prevention Programme – presented by PIPS to all pupils, with parental consent, in Year 12.
- **Thursday 19th April** – Teenage Cancer Trust – presentation to Year 10 pupils offering advice on how to safeguard themselves against the risks of cancer.
- **Thursday 3rd May** - Alcohol Awareness Project, Session 3 – Year 10 pupils.

Curriculum

- All pupils undertaking work experience were spoken to with regard to their personal safety by the Careers Team – Mrs Dempsey/Mrs Murphy (Health & Safety Executive NI).
- Through Learning for Life and Work, Personal Development, and GCSE Health & Social Care, Years 11 and 12 pupils learn about different forms of abuse and neglect and services they may access for support and advice.

Communication

- A letter drawn up regarding Photographs/Video Recordings of children in keeping with good practice pertaining to the School’s Child Protection Policy continues to be used. A record of this is retained and available to staff on Staff Drive.
- A letter highlighting the potential dangers of social media is distributed to all parents at the beginning of each academic year.

- Referral forms – UNOCINI – continue to be used for all referrals pertaining to Child Protection and Children in Need.
- Leaflets to parents outlining Child Protection complaint procedures, School Child Protection Policy and letters relating to Residence Orders etc. are sent out on an annual basis.
- Information relating to CSE/Distribution of inappropriate text messages distributed to parents/pupils.
- Information/helplines and Bullying Code are included in Homework Diaries and new pastoral information shelf introduced into school library, including information leaflets on stress.
- Self-Harm information sheet & coping techniques distributed and discussed with key CP personnel.
- Child Protection Policy available on School website – June 2018 version.
- Child Protection information notice board located in Lisowen/Ravara link corridor to inform pupils & staff of Child Protection Procedures. Updated to include names of new CP personnel and Family Works counsellor.
- Child Protection information in School Prospectus and Year 8 Induction Booklet.
- Complaint/concern procedures included in Year 8 Induction Booklet.
- Child Protection Policy has recently been updated (June 2018) for teaching, Non-Teaching and parents. New updated version available on website.
- Staff information booklets and pupil disclosure checklist distributed in August 2017 to all members of staff, Teaching and Non-Teaching.
- Updated note of concern (disclosure template) distributed to all staff – June 2018.
- Relationships & Sexuality Policy updated – June 2017, however, this policy will be further reviewed during the next academic year, in consultation with EA.
- Review & evaluation of safeguarding/child protection was undertaken during Term 3 – (evaluation overleaf). All current requirements in respect to Safeguarding/Child Protection arrangements, set out by DE, are met. Governor Awareness Training in relation to CSE will be a priority at the beginning of the next academic year.

CAREERS ADVICE

Careers Advice continues to be an important element in the education provided by Saintfield High School.

Summary of CEIAG programme: -

- Careers lessons for KS3 pupils via the Employability strand of LLW
- Timetabled Careers lessons in Year 11
- Mock interviews for Year 12 facilitated by the Rotary Club
- Work Experience (year 11)
- Individual consultations by NI Careers Adviser (Year 12)
- Visiting speakers (year 11&12)
- Educational trips
- Lecale Learning Community

The following targets were identified at the commencement of the 2017/18 academic year and a summary of progress made is as follows: -

Target 1

- **Raise staff awareness of the Northern Ireland economy and employment market**

Whole staff training on the Northern Ireland Skills Barometer.

Mrs Dempsey provided staff training as part of the Baker Day training programme in August 2017. The presentation included an interpretation of the data contained within the Northern Ireland Skills Barometer and its impact upon the Northern Ireland labour market over the next 15 years. Staff were shown the expected growth areas within the labour market and how they should be relaying this information to their pupils in terms of the careers they incorporate into their everyday lessons. They were asked to identify job sectors that were relevant to their subject and look at the impact this will have on pupils studying their subject.

- **Raise staff awareness on changes within CEIAG**

Review and update the whole school CEIAG policy with the latest developments outlined in 'Preparing For Success 2015-20 A Strategy for Careers Education and Guidance'

Mrs Dempsey updated the CEIAG policy using the latest information and guidelines from 'Preparing For Success 2015-20 A Strategy for Careers Education and Guidance'. A copy of this is available to all staff on the staff drive and the Board of Governors received a copy for approval.

Target 2

- **Review whole school CEIAG provision**

Do a whole school CEIAG audit to establish where CEIAG and Employability is occurring in Years 8-12.

As part of the staff training session in August 2017, Mrs Dempsey asked all Heads of Departments to complete a CEIAG audit for their department. This will be used to look at the whole school provision of CEIAG and the year groups in which it occurs. All this data has been collected and will be reviewed again in 2018/19 by all Head of Departments to identify any new activities that have occurred within their CEIAG provision.

In June 2018, all staff completed a document outlining the speakers, activities or educational visits that their subject provided which incorporated CEIAG. This will be mapped to identify the CEIAG provision throughout the whole school and if it needs to be supplemented.

Target 3

- Identify specific roles within the CEIAG team

Each member of the team will be given a task or area of responsibility
New roles were assigned this year as indicated below.

- Work Experience – Mrs Dempsey, Miss Kirk, Mrs McMordie
- Work Experience Visits – Mrs Dempsey, Mr Elliott and various other members of staff, depending upon timetable constraints. Mrs Dempsey and Mr Elliott will be off timetable for a full day in order to visit pupils in their place of work. Other staff will assist if they are free at various points in the day.
- Grammar School Speakers – Mrs Dempsey, Mrs Jackson

Target 4

- Further engage parents in the progression pathways for Post 16 transition

Invite parents to attend the individual pupil interview with the Department of the Economy advisor, Mr. Cousins. This provides pupils and parents with well-informed, impartial careers advice and guidance.

A letter and reply slip was sent home to every parent/carer. 46% of parents attended with their child. This strengthened the home/school partnership and gave parents the information to assist their child in applying for post 16 courses. Unfortunately, this was a decrease upon the previous year.

This opportunity will be emphasised again at the Year 11 Induction Night and an email will be sent home via the parent email system in Sept 2018 to try to encourage more parents to attend.

In April, Mr Cousins offered a drop-in session to any Year 12 who wished a further careers interview, information on upcoming apprenticeships or had any queries about their course. This was used by a significant number of pupils and we will try to offer this again next year as it proved very successful.

All apprenticeship, training and job opportunities are being sent to Year 12 parents via the email system. This new approach will allow parents to be informed of job opportunities rather than relying on pupils to relay and act upon the information they are given in school. A number of local employers have contacted the school this year offering apprenticeships or jobs, however pupils are not availing of these opportunities and instead opting to go on to Further Education College. Employers who have made contact include Keith Kane Hairdressing (Carryduff), Masseys Butchers (Saintfield), Car Body Repairs (Castlereagh) and Car Body repairs (Ballynahinch).

Events

- **Mock interviews for Year 12 facilitated by the Rotary Club**

These were held on 21 and 22 November 2017 in 1st Saintfield Church Halls. All Year 12 participated in the event. Every pupil completed an application form and received individual feedback from their interview. The pupils were highly commended by the Rotary Club for their behaviour, enthusiasm and general appearance.

- **Skills Northern Ireland Exhibition** –Titanic Exhibition Centre (18 October 2017)

Pupils were able to find out information on a wide variety of apprenticeships, jobs and training for post 16. All Year 12 pupils gave very favourable feedback

about the event. A bursary was paid to the school by the organisers of the Skills Exhibition, whereby the school received £2 for every pupil attending. This was to assist with transport costs. Mrs Dempsey has booked to attend this event next year (October 2018).

Two pupils won competitions at the exhibition. Thomas McCartney won a signed Ulster Rugby shirt from Huhtamaki. The human resources manager from Huhtamaki visited Saintfield High to present Thomas with the shirt and she gave a presentation to Year 12 about the company and jobs within the company. Cameron Manderson won £50 vouchers for Victoria Square from the Institute of Human Resources for stating his dream job. Mr Boyter from the Institute of Human Resources presented Cameron with his prize during school assembly.

- **Work Experience (year 11)**

Year 11 are participating in the Work Experience programme (18-22 June 18) and all pupils have completed a training session by the HSENI on 31 May 2018. All relevant documentation has been sent to Mr. Neil McGivern at SEELB Education Authority.

- **Individual consultations by NI careers adviser (Year 12)**

All Year 12 parents/carers were offered the opportunity to attend the individual career planning interview facilitated by Mr Alan Cousins with their child. A letter and reply slip was sent home to every parent/carer. 46% of parents attended with their child. This strengthened the home/school partnership and gave parents the information to assist their child in applying for post 16 courses. Unfortunately, this was a decrease upon the previous year.

This opportunity will be emphasised again at the Year 11 Induction Night and email sent home via the parent email system in Sept 2018 to try to encourage more parents to attend.

- **Visiting speakers (Year12)**

Down High, Wellington College and Grosvenor Grammar gave presentations to Year 12 students interested in continuing study to A Level.

CAFRE, SERC and Belfast Metropolitan College gave a presentation to Year 12 about post 16 courses.

Mr Cousins gave a presentation to Year 12 about the various options available post 16.

Mrs Bradley organised an event for Year 12 focusing on study skills, careers and the economy for Year 12 as part of the pastoral programme. This was delivered by Eye for Education.

- **Educational trips**

Year 12 pupils interested in continuing their educational pathway at Wellington College were given the opportunity to visit the school and speak to teachers and pupils. This was only attended by Saintfield High pupils and accompanied by a member of Saintfield High staff. This is a new initiative offered by Wellington.

- **Charity Contribution**

Money raised by pupils through the non-uniform day at Christmas 2017 was donate to the Comber Rotary Club's charity Polio Plus. Members of the Comber Rotary Club gave a presentation to Junior School assembly, explaining the work of Polio Plus and how money is spent within the charity and their aim to eradicate polio worldwide.

- **Lecale Learning Community**

Mrs Dempsey attended meetings facilitated by the Lecale Learning Community. A member of the ETI team for Careers was present at a meeting to give guidance for CEIAG during an inspection and what is required by a school in terms of its CEIAG provision.

All Year 12 pupils attended a careers convention hosted by Blackwater Integrated College and arranged by Lecale Learning Community.

The following CEIAG activities have taken place this year throughout the school. It is hoped that with the raised awareness of CEIAG as a whole school issue that all departments will regularly update their CEIAG noticeboard, discuss career links within their subject and arrange their own CEIAG linked activities.

RELIGIOUS EDUCATION

Religious Education strongly reflects a core subsidiary aim of the school, that is, to develop and nurture the moral and spiritual well-being of pupils, and to encourage mutual respect for each other, and as in society. Religious education classes encourage pupils to reflect upon a wide range of moral and ethical situations. Pupils are given the opportunity to discuss and debate in a safe environment key moral and religious questions and are free to form personal opinions. Attributes of empathy, compassion and care are always encouraged during each lesson.

School assemblies also contribute to pupils' spiritual well-being. Assemblies function as follows:

- (i) Each Form Class presents suitable assemblies on appropriate and relevant themes each Wednesday (Junior School) and Thursday (Senior School);
- (ii) Local church Ministers/ Youth Workers address assemblies on a Tuesday;
- (iii) Each Monday members of staff present morning assemblies on a wide variety of themes.

The Christian ethos is further encouraged through 'Scripture Union' which meet each Tuesday at lunchtime. Pupils discuss and debate, in a respectful environment, a range of important moral issues as well as develop friendships based on mutual respect and care. S.U. is a time for pupils to engage with spiritual issues in a relaxed atmosphere. Teachers and local representatives from churches and Christian organisations give freely and generously of their time to assist in the organisation and supervision of S.U.

CHARITY

Pupils are encouraged to actively support and contribute to a range of charities, events and worthwhile organisations. Feedback and consultation with pupils and staff are key in the charities selected to support each year. Saintfield High School seeks, where possible, to support our pupils in their voluntary/charitable work and is always keen to support charities, in particular, which have had a positive impact/influence upon our staff or pupils. The pupils and staff continually display high levels of commitment to supporting valuable charitable causes. This is highly evident from the table below, which boasts a tremendous figure of money raised by our pupils.

CHARITY FUNDRAISING

September 2017 – June 2018

Action Cancer	£ 535.32
Action MS	£ 3,261.00
Children in Need	£ 1,076.00
McMillan Coffee Morning	£ 152.10
Cancer Fund for Children Readathon	£ 1,014.00
Rotary Club	£ 257.00
SOS NI	£ 56.68
Teenage Cancer Trust	£ 480.00
UGANDA	£ 276.00
TOTAL	£ 7,165.60

STATISTICS ~ ENROLMENT AND ADMISSIONS TRENDS

ENROLMENT AND ADMISSIONS TRENDS		
YEAR	ADMISSION NUMBER	ENROLMENT
2012	68	373
2013	68	368
2014	68	367
2015	68	368
2016	69	375
2017	68	376
2018	68	381

(The School's permitted enrolment increased to 68 pupils via the Transfer Process in 2006)

ADMISSION DETAILS			
YEAR	NUMBER OF APPLICANTS	ACCEPTED	FAILED TO FIND A PLACE
2012	88	68	20
2013	76	68	8
2014	97	68	29
2015	84	68	16
2016	110	69	41
2017	98	68	30
2018	109	75	34

In September 2012 eight supernumerary pupils were placed in this school in Year 8 by the South Eastern Education and Library Board at transfer stage.

PUPIL ATTENDANCE		
YEAR	PERCENTAGE	NORTHERN IRELAND AVERAGE
2011 - 12	94.2	91.4
2012 - 13	94.1	91.3
2013 - 14	94.7	92.0
2014 - 15	95.0	92.0
2015 - 16	95.5	92.0
2016 - 17	95.1	91.8
2017 - 18	95.1	93.3

KEY STAGE 3 LEVELS OF PROGRESSION LEVEL 5 OR ABOVE RESULTS 2017 - 2018		
	Saintfield High School	N Ireland
Communication	%	n/a
Using ICT	L3 %	n/a
	L4 %	
	L5 %	
Using Maths	%	n/a

*D.E. recommends caution in analysing data and benchmarking performance at this time

GCSE EXAMINATION RESULTS ANALYSIS - AUGUST 2018

	Grade A*	Grade A	Grade B	Grade C	Grade D	Grade E	Grade F	Grade G	U
ENGLISH 70 Entries		4 5.71%	15 21.42%	31 44.28%	14 20.00%	6 8.57%			
MATHEMATICS 70 Entries		1 1.42%	7 10.00%	40 57.14%	13 18.57%	7 10.00%	2 2.85%		
AGRICULTURE & LAND USE 12 Entries		1 8.33%	4 33.33%	1 8.33%	3 25.00%	2 16.66%	1 8.33%		
ART AND DESIGN 11 Entries		2 18.18%	2 18.18%	5 45.45%	2 18.18%				
ENGLISH LITERATURE 12 Entries		1 8.33%	5 41.66%	4 33.33%	1 8.33%	1 8.33%			
GEOGRAPHY 22 Entries		4 18.18%	6 27.27%	9 40.90%	3 13.63%				
HEALTH AND SOCIAL CARE 16 Entries			4 25.00%	10 62.50%	2 12.50%				
HISTORY 35 Entries		5 14.28%	4 11.42%	14 40.00%	10 28.57%	2 5.71%			
HOME ECONOMICS 15 Entries			1 6.66%	6 40.00%	6 40.00%	1 6.66%	1 6.66%		
ICT 22 Entries		4 18.18%	3 13.63%	6 27.27%	7 28.57%	2 9.09%			
LEARNING FOR LIFE AND WORK 52 Entries		3 5.76%	18 34.61%	24 46.15%	3 5.76%	3 5.76%	1 1.92%		
MOTOR VEHICLE & ROAD USER STUDIES 10 Entries		1 10.00%	5 50.00%	4 40.00%					
MUSIC 1 Entry				1 100%					
PHYSICAL EDUCATION 17 Entries			4 23.52%	6 35.29%	5 29.41%	2 11.76%			
RELIGIOUS STUDIES 25 Entries	3 12.00%	9 36.00%	9 36.00%	3 12.00%	1 4.00%				
RELIGIOUS STUDIES (Short Course) 30 Entries	1 3.33%	3 10.00%	11 36.66%	5 16.66%	7 23.33%	3 10.00%			
SCIENCE: SINGLE 24 Entries		4 16.66%	11 45.83%	7 29.16%	2 8.33%				
SCIENCE: DOUBLE 16 Entries	1 3.13%	8 25.00%	18 56.25%	5 15.62%					
SOCIOLOGY (Full Course) 15 Entries		2 13.33%	3 20.00%	5 33.33%	3 20.00%	2 13.33%			
SOCIOLOGY (Short Course) 1 Entry					1 100%				
TECHNOLOGY & DESIGN 13 Entries	1 7.69%	2 15.38%	4 30.76%	3 23.07%	2 15.38%	1 7.69%			
TOTALS	A* 6 1.18%	A 54 10.69%	B 134 26.53%	C 189 37.42%	D 85 37.42%	E 32 6.34%	F 5 0.99%	G	U

GCSE EXAMINATIONS RESULTS TOTALS 2018

505 Full Course Entries	A*	A	B	C	D	E	F	G	U
	6	54	134	189	85	32	5		
	1.18%	10.69%	26.53%	37.42%	16.83%	6.34%	0.99%		

% OF RESULTS GRADED A* - C = 75.84%

% OF RESULTS GRADED A* - E = 99.00%

% OF RESULTS GRADED A* - G = 100%

These figures include all equivalent Level 2 qualifications

BTEC FIRST CERTIFICATE IN APPLICATION OF SCIENCE 2017-2018

	Level 1 Pass	LEVEL 2 PASS
BTEC Application of Science (8 Entries)		8

PRINCE'S TRUST CERTIFICATE IN PERSONAL DEVELOPMENT AND EMPLOYABILITY SKILLS 2017-2018

	Level 2 Certificate
Prince's Trust (9 Entries)	9

ENTRY LEVEL QUALIFICATIONS 2017-2018

	Level 3
Religious Studies (8 Entries)	8

The bare statistics are:

69.% of all pupils gained A*- C in 5 or more subjects

56% of all pupils gained A*- C in 5 or more subjects including English and Mathematics

44% of all pupils gained A* - C in 7 or more subjects

43% of all pupils gained A* - C in 7 or more subjects including English and Mathematics

99% of all pupils gained A* - E in 5 of more subjects

99% of all pupils gained A*- G in 5 or more subjects including English and Mathematics

The average number of subjects taken by pupils was 7

DESTINATION OF 70 YEAR 12 LEAVERS - (JUNE 2018)



DRUGS STRATEGY

Year Groups

In Years 8, 9 and 10 pupils follow a drug education programme through Learning for Life and Work, taught through the Personal Development element for the subject. The pupils examine a range of issues relating to drug-taking e.g. studying the effects that different drugs have on the body; situations young people can find themselves in; decision making skills and strategies to use to keep themselves safe from harm and the consequences of drug use, both illegal and legal substances.

Year 11 pupils continue a drug education programme in GCSE Learning for Life and Work; this is taught through the Personal Development module. This module covers how drugs can be classified; how drugs affect the mind and the body; why young people experiment with drugs; the consequences of experimenting with drugs and how those with a drug problem can be helped. Pupils in Years 11 & 12 also study the impact of drug misuse in GCSE Health & Social Care, Entry Level Religious Education and GCSE PE.

STAFF DEVELOPMENT

Continued Professional Development for all staff, teaching and non-teaching, in matters pertaining to curricular/pastoral and management systems continues throughout each academic year, with support from the EA, South Eastern Region, R.T.U., the PRSD Scheme and C2K Management. Staff development and training is an integral aspect and target of our School Improvement Programme essential in the raising and sustaining pupil standards, and in meeting the demands of an ever changing technological, economic and social world. All training undertaken can be viewed in the School Improvement Programme.

TRANSITION PROGRAMME

Year 8 Induction

For the academic year 2017-2018, once again, the school was significantly oversubscribed, with 98 applications being submitted for 68 places. This is a testament to every pupil and member of staff within our school community who work tirelessly to drive improvement and maintain the excellent standards currently in place. The Transfer and Induction Programme for incoming Year 8 pupils continues to provide a solid foundation for pupils embarking upon the transition period. The process began in January when Miss Hynds and Mrs Derby visited the local Primary Schools in preparation for Open Evening – this was a wonderful opportunity to outline the high quality teaching as well as the outstanding pastoral care and learning which Saintfield High School offers to all pupils. In June Mrs Derby, Primary School Liaison Teacher, and Mrs Elliott, Special Educational Needs Co-ordinator, met with prospective pupils to answer any questions and begin preparations for September 2018.

Pupils and their parents/carers were invited for an evening of induction in June. This provided pupils with useful insight into life at Saintfield High School, and was an opportunity to alleviate any concerns or worries. The evening provided a very positive setting as new relationships between school and Year 8 parents/carers and pupils commence.

Pupils were then welcomed into the school at the start of the academic year when Year 8 pupils spent a day and a half in school with their Form Class and Form Tutor, settling in and learning about their new school environment.

Parents/Carers Information Afternoon

For the third consecutive year, a parent's/carers' information afternoon was held on 12th September 2017. This provided an invaluable opportunity for parents/carers to engage with the transition process and support their child during this period. Parents were shown a presentation by their child's Form Tutor detailing a typical day at Saintfield High School and relaying key information which would greatly assist each child during the transition period, followed by a question and answer session. The meeting concluded with a tour of the School. Once again, the afternoon was very well attended and all feedback from the parental questionnaire was extremely positive.

'Getting to Know You Day'

Friendship and class identities were strengthened and further developed with a Year 8 'Getting to Know You' day in mid-September. The Transition Team were keen to continue the 'Getting to Know You' activity as all team members felt this was an integral aspect of the induction programme and one which, according to feedback, has been highly successful and useful for the pupils as they settle into Year 8, form class identities and seek to create friendship groups. However, with the current financial challenges the Transfer and Induction Team were set the challenge to find a more cost effective approach. Hence, a new activity for the pupils was piloted. The P.E. Department organised a range of team games for Year 8 pupils to enjoy within school and the day concluded with a DVD and treats for each class in their Form Room.

Feedback from both pupils and staff was extremely positive – 97% of pupils surveyed found the day to be worthwhile in making new friendships, and a further 100% of pupils stated that they enjoyed the day describing the activities as fun and enjoyable.

When staff were asked to compare this approach to last year's programme, in which pupils attended the Ice Bowl, all staff commented that the 'getting to know you' activities this year were just as meaningful and worthwhile as in previous years. Some staff highlighted that the team games encouraged pupils to spend time in groups with peers whom they may not have known previously.

Overall, this appears to be a cost effective and useful activity, with both staff and pupils praising the opportunities to develop friendships and class identities, after all this is the very essence and objective of the day.

CALENDAR OF PUPIL ACTIVITIES SUPPORTING CURRICULUM ENHANCEMENT 2017-18

Term one

September Year 11 Induction Evening
Year 8 individual photos & Year 12 Form photos
Year 8 Parental Induction
Attendance reward day at Delamont Country Park
“Getting to Know You” Day ~ Year 8
Gideon’s Assembly ~ Year 8
HPV Injection Programme ~ Years 8 & 9 Girls
Duke of Edinburgh Award Practice Expedition
Equestrian League ~ Round 1
Translink Road Safety Bus ~ Years 8 & 9
CAFRE Careers Talk ~ Years 11 & 12

October Ulster Fishing Federation fishing competition
Equestrian League: Balmoral Show Grounds
Careers – Skills NI ~ Year 12
Girls’ Football Tournament
PSNI Cyber Bullying/Safety Use of Internet Training
MacMillan Coffee Morning
Marines Training day
U16 Hockey
Fire Safety Talk
Bailies Mills Accordion Band Concert
Ulster Youth Choir Training
Livestock & Meat Commission HE Cookery Demonstration ~ Year 12
Celebration of Success & Achievement

November U14 Hockey Matches
U16 Hockey Match
Year 12 Mock Interviews
Children In Need ~ ‘Talent Show’
GCSE HE Practical’s
Equestrian League
Road Safety Event – Years 11 & 12 MVRUS
Anti-Bullying Workshops~ whole school

December Equestrian League
P6 Primary School pupil visits to SHS
GCSE HE class visit to La Mon Hotel
Substance abuse programme & workshop Years 11 & 12
Stop Everything & Read Day Year8
Carol Service
Christmas lunch
U14 Hockey
ICT Years 11 & 12 Bring IT On
Pantomime Grand Opera House
Year12 Parent Consultations
Year8 Parent Consultations

Term Two

January Amazing Brains ~ Year10
Cross Country
Study Skills Years 11 & 12
Action MS Lunch
Years 11 & 12 Mock Examinations
Year8 Health Appraisal
Equestrian League
U14 Hockey
Open Night

February Year 12 BMC & SERC visits
Years 11 & 12 Injections
Action MS Assembly
Year 12 Charity Ball
Year 10 & 12 Love for Life
Year10 Alcohol Awareness Session
Junior School Disco
Years 8 & 11 Mental Health programme
U16 Hockey
Year11 Parent Consultations
Careers Talks ~ Grosvenor Grammar, Wellington College, Down High School
Year 12 Guns & Knives Talk

March Parent Consultations & Option Choice Interviews ~ Year 10
Year 11 Mental Health Programme
Year 12 Suicide Prevention Talk
Action MS Walk
UK Passport Civil Service workshop ~ Year 12
Year 9 Parent Consultations
GCSE PE Moderation Year 12
Year 12 Wellington College visit
Year 10 Robotics Workshop
Years 8 & 9 Girls HPV injections
Junior Hockey
Cookery Demonstration by La Mon Hotel Chef ~ Year 12
Year 12 Intensive Maths & English support
Community Activity Day

Term Three

April Teenage Cancer Trust presentation ~ Year 10
MVRUS Moderation
Performing Arts Showcase Year 12
Saintfield Community Variety Show

May Belfast Tech visit ~ Year 12
Junior School Examinations
Celtic Fusion with St Mary's PS
Swimming Gala
Year 11 Health & Safety Talk for Work Experience

June

Sentinus Workshop at St Mary's PS ~ Year 8

Sports Day

ND Athletics

Duke of Edinburgh Trip ~ Year 11

GCSE PE Hill Walking ~ Year 11

Year 8 Induction Evening

Technology Workshop with St Mary's PS

Gransha Derby

Ulster Scots Prize Giving at Stormont

Garage Band Workshop ~ Year 8 & St Mary's PS

Year 11 Work Experience Week

Sentinus Trip ~ Year 11

Golf Day

End of Year Service

Sports Prize Distribution

World Cup Fun Day

**SAINTFIELD HIGH SCHOOL
EXTRA CURRICULAR CLUBS
2017 – 2018**

Please make every effort to be involved in as many activities, interests and opportunities as possible. Study periods are provided as a further opportunity to seek help with any problems you may have in a wide range of subjects. Your level of involvement will be monitored and become an important part of your Pupil Profile.

DAY	ACTIVITY	TIME	SUPERVISION
Monday	Library	Break/ Lunchtime	
	School Choir & Band	2.45~3.30pm	Mrs Birt/Miss Orr
	Yr 11 English Language revision	2.45~3.30pm	Mr Jordan
Tuesday	Library	Break/ Lunchtime	
	Scripture Union	12.20~12.50pm	Mrs Cullen, Mrs Cheshire, Mrs Derby, Miss Mullen
	GCSE Sociology (11AT & 12ET)	2.45~3.30pm	Mr Elliott
	GCSE Maths – M4 – Yr 11	2.45~3.30pm	Mrs Dempsey
	GCSE Maths – M3 – Yr 11	2.45~3.30pm	Miss Kirk
	GCSE Maths – M2 – Yr 11	2.45~3.30pm	Mr Murphy
	GCSE LLW Year 12 revision	2.45~3.30pm	Mrs Irwin
	GCSE Geography Yr12 revision class	2.45~3.30pm	Miss Henderson
	English Literature revision Yrs 11 & 12	2.45~3.30pm	Mrs Artt
	GCSE Technology & Design	2.45~3.30pm	Mr Bolton
	Cricket ~ June	2.45~3.30pm	Mr Elliott
Badminton Club	2.45~3.30pm	Mrs Jackson	
Wednesday	Library	Break/ Lunchtime	
	French Club	2.45~3.30pm	Mrs Cullen
	GCSE Maths – T2 repeat – Yr 12 only	2.45~3.30pm	Mr Murphy
	GCSE Maths – T3 repeat – Yr 12 only	2.45~3.30pm	Miss Kirk
	GCES Maths – T3 repeat – Yr 12 only	2.45~3.30pm	Mrs Dempsey
	GCSE Maths – T5 – Yr 12 only	2.45~3.30pm	Mr Murphy
	GCSE Maths – T6 – Yr 12 only	2.45~3.30pm	Miss Kirk
	Single Award Science Yr 11 revision club	2.45~3.30pm	Mrs Elliott
	Single Award Science Yr 12 revision club	2.45~3.30pm	Mrs Jackson
	Hockey Club (boys & girls)	2.45~3.30pm	Mr Chisholm, Mr Bolton, Miss Orr
	Understanding Business Enterprise with Language & Tourism/Prince's Trust Support Class	2.45~3.30pm	Miss Mullen
	Public Speaking club Yrs 11 & 12	2.45~3.30pm	Mrs Artt
	Junior Drama Club	2.45~3.30pm	Mr Jordan

Thursday	Library	Break/ Lunchtime	
	Health & Social Care/Year 12 History Support	2.45~3.30pm	Mrs Bradley
	English Language revision	2.45~3.30pm	Mr McCracken
	GCSE Fitness	2.45~3.30pm	Mr Elliott, Mrs Elliott
	GCSE PE Year 11 revision/Study class	2.45~3.30pm	Mrs Irwin
	RE Yr 12 (12CH/BI)	2.45~3.30pm	Miss Henderson
	Year 12 ICT support class	2.45~3.30pm	Miss Kirk
	HE Year 12 Controlled Assessment clinic Sept – mid Nov	2.45~3.30pm	Mrs Convill
	Cookery Club Junior School mid-Nov-Dec	2.45~3.30pm	Mrs Convill
	GCSE Food Science & Nutrition – April – June	2.45~3.30pm	Mrs Convill
	GCSE Technology & Design Club	2.45~3.45pm	Mr Bolton
	GCSE History revision	2.45~3.30pm	Mrs Cheshire
	Revision LLW/PE April – May	2.45~3.30pm	Mr Elliott
	Senior Art Club April - June	2.45~3.30pm	Mrs Cooper
	Public Speaking Club Yrs 11 & 12 April – June	2.45~3.30pm	Mrs Artt
	Junior Drama Club April – June	2.45~3.30pm	Mrs Teague
Duke of Edinburgh's Award	2.45~3.30pm	Mr Chisholm	
Dance Club	2.45~3.30pm	Mrs Cooper	
Friday	Library	Break/ Lunchtime	
	Fantasy Football Club	12.40~12.55pm	Mr Murphy
	Agriculture Revision Year 12	2.45~3.30pm	Mrs Jackson
Saturday	Equestrian League	9.30 – 3.00	Mrs Birt

Library Club – open every breaktime and lunchtime

Theatre visits, Educational Visits (appropriate members of staff) etc. are examples of less regular activities. Parents will be informed in advance when pupils leave the school on such occasions.

Band will also take place during school time along with all other musical tuition ~ Mrs Birt

Fishing Club – one Saturday during the year ~ Mrs Birt

Pony Club – various Saturdays and several school days throughout the year ~ Mrs Birt

Football Interschool games ~ 3 Tuesdays

Netball and Hockey matches for girls will be held on various days throughout the term.

Roll books are kept by Teachers in charge of all clubs, classes and events.